

AGENDA MANAGEMENT SHEET

Name of Committee Resources, Performance and Development Overview And Scrutiny Committee

Date of Committee 14th November 2006

Report Title 2006/07 Efficiency Savings – Performance & Development Progress Report

Summary This report outlines the progress the Performance & Development Directorate has made to date in delivering the required efficiency savings in 2006/07 required as part of the 2006/07 budget.

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Would the recommended decision be contrary to the Budget and Policy Framework? No.

Background papers 2006/07 Budget Resolution

CONSULTATION ALREADY UNDERTAKEN:- Details to be specified

- Other Committees
- Local Member(s)
- Other Elected Members *Cllr Booth, Cllr Atkinson, Cllr Hicks*
- Cabinet Member *Cllr Fowler*
- Chief Executive
- Legal *David Carter – reporting officer*
- Finance *David Clarke*
- Other Chief Officers
- District Councils
- Health Authority

Police

Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

Further consideration by
this Committee

To Council

To Cabinet

To an O & S Committee

To an Area Committee

Further Consultation

Resources, Performance and Development Overview and Scrutiny Committee – 14 November 2006

2006/07 Efficiency Savings – Performance and Development Directorate Progress Report

Executive Summary

- This report details the progress made to date by the Performance and Development Directorate in delivering the efficiency savings required as part of the 2006/07 budget.
- The 2006/07 cashable savings target for the Performance & Development Directorate is £225,000.
- Performance & Development are also responsible for co-ordinating corporate efficiency gains of £1,032,000 non-cashable included in the 2006/07 Forward Looking Annual Efficiency Statement. The areas in which corporate efficiency gains are being generated are absence management and transactions on the website.
- All targets are expected to be achieved by the end of the year.

Resources, Performance and Development Overview And Scrutiny Committee – 14th November 2006

2006/07 Efficiency Savings – Performance & Development Directorate Progress Report

Report of the Strategic Director of Performance & Development

Recommendation

The Committee is asked to note the progress made by the Performance & Development Directorate in delivering the 2006/07 efficiency savings target.

1 Introduction

- 1.1 As part of the 2006/07 Budget Resolution all directorates (excluding schools) were required to identify 2.5% savings, wherever feasible from improvements in efficiency. Directorates were required to return all of these savings to the centre. This report provides this information for the Performance & Development Directorate showing progress against the target. All other Directorates will be reporting to their Overview and Scrutiny Committee on the same basis.

2 Directorate Savings Target

- 2.1 The 2006/07 cashable savings target for the Performance & Development Directorate is £225,000.
- 2.2 Performance & Development are also responsible for co-ordinating corporate efficiency gains of £1,032,000 non-cashable included in the 2006/07 Forward Looking Annual Efficiency Statement. The areas in which corporate efficiency gains are being generated are absence management and transactions on the website.

3 Progress To Date

- 3.1 The directorate has identified the target £225,000 cashable savings by reducing the allocations made to individual teams in respect of inflation.

Additionally, the directorate is working on other efficiency savings measures such as re-engineering the orders and payments process and centralising stationery purchasing. The effects of these measures will be quantified and realised during the second half of 2006/2007.

- 3.2 The calculation of the efficiency savings target for the directorate includes the budget for grants to core voluntary sector organisations. This year it has been possible, once again, to absorb the targets for these budgets within the rest of the directorate to avoid making a cut in the grants. However, if the calculation of the directorate's efficiency savings target continues to include these budgets in future years it will be difficult to avoid making cuts in grants.
- 3.3 Of the savings identified to date, the full amount (£225,000) relates to efficiency gains that have resulted in no loss of service and can be included in the Council's Annual Efficiency Statement.
- 3.4 Performance and Development currently expect that the required non cashable efficiency gains from co-ordinating corporate efficiency projects will be achieved. The directorate will continue to monitor progress via reports generated by HRMS and statistics from the website.

DAVID CARTER
Strategic Director of
Performance & Development

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October 2006